

Date of Application: _____

Employment Application

Personal Information

Full Name: _____ Date: _____

Address: _____

Email: _____ Phone #: _____

Date Available to Start: _____ Desired Pay: _____

Position Applying for: _____ Select One: Full Time Part Time Temp

Employment Eligibility

Are You Older Than 18 Years Old? _____

Are You Legally Authorized to Work in the U.S? _____

Have You Applied to This Company Before? _____ If yes, When? _____

Have you been convicted of any misdemeanor in which the date of conviction or completion of incarceration occurred three years or more before the date of this application? _____

An applicant for employment with a record expunged pursuant to section 100F, section 100G, section 100H or section 100K of chapter 276 of the General Laws may answer 'no record' with respect to an inquiry herein relative to prior arrests, criminal court appearances or convictions. An applicant for employment with a record expunged pursuant to section 100F, section 100G, section 100H or section 100K of chapter 276 of the General Laws may answer 'no record' to an inquiry herein relative to prior arrests, criminal court appearances, juvenile court appearances, adjudications or convictions.

Education

High School

Name: _____

City/State: _____

Field of Study: _____

Did you Graduate? _____ Year: _____

College

Name: _____

City/State: _____

Field of Study: _____

Did you Graduate? _____ Year: _____

Other

Name: _____

City/State: _____

Field of Study: _____

Did you Graduate? _____ Year: _____

Employment History

Employer #1:

Company Name: _____

Address: _____

Start Date of Employment: _____ End Date: _____

Job Title: _____

Responsibilities: _____

Reason for Leaving: _____

Employer #2:

Company Name: _____

Address: _____

Start Date of Employment: _____ End Date: _____

Job Title: _____

Responsibilities: _____

Reason for Leaving: _____

Employer #3:

Company Name: _____

Address: _____

Start Date of Employment: _____ End Date: _____

Job Title: _____

Responsibilities: _____

Reason for Leaving: _____

Can We Contact Your Current Employer? _____

Accomplishments

Training, Licenses, & Certifications: (OSHA, Hoisting License, CDL, WreckMaster, etc.)

Name: _____

Date of Expiration: _____

Awards:

Name: _____

Name: _____

Name: _____

Name: _____

References

Reference #1:

Company Name: _____

Phone Number: _____

Relation: _____

Years Acquainted: _____

Reference #2:

Company Name: _____

Phone Number: _____

Relation: _____

Years Acquainted: _____

Reference #3:

Company Name: _____

Phone Number: _____

Relation: _____

Years Acquainted: _____

I understand that the foregoing will be verified in order to expedite my application for employment with this employer. I hereby authorize this employer to conduct a full investigation into my background. I authorize this employer to obtain my previous work records, employment records, character references and any other information concerning character, ability and habits and all other necessary information. Further I grant authority to the keeper of these records to release said records to the employer for the purpose of making its hiring decision. I agree that the employer shall not be liable in any respect if a job offer is not extended, is withdrawn, or my employment is terminated because of a false statement, omissions or answers made by me on this application. I agree that my previous employers shall not be liable with regard to any information provided by them in connection with this release.

I certify under the pains and penalty of perjury that all statements made by me on this application are true and complete to the best of my knowledge and that I have withheld nothing, which, if disclosed, would affect this application unfavorably. I understand that any false statements, omissions or answers made by me on this application can result in my immediate termination. In compliance with the Immigration and Reform and Control Act of 1986, I understand that I will be required to provide approved documentation that verifies my right to work in the United States. I understand that unless I attain permanent status pursuant to MGL Chapter 31 or am subject to the terms of a collective bargaining agreement, my employment will be at-will, which means that both this employer and I are free to terminate the employment relationship at any time for any non-statutorily prohibited reason or for no reason at all, with or without notice. I understand if employment is granted, my employment may be contingent on passing a background check, drug test, and driving record report. I hereby acknowledge that I have read in full and understand the above statements and conditions of employment.

Signature of Applicant

Printed Name of Applicant

Date of Application